

ITLS Alberta Instructor Course Application Form

Please indicate which level of Instructor Course you are applying for: Basic ___ Advanced ___

Section 1: Personal Details

Name:	
Address:	
City & Province	
Postal Code:	
Phone Number:	
E-mail Address:	
Professional Health Care Designation:	Designation #
Relevant Experience:	
Date & Location of Instructor Course:	
Location of ITLS Monitoring:	
Purpose for ITLS Instructor Status:	
<p>To remain a current ITLS Instructor, you must teach 3 full provider courses within 3 years. What is your plan to maintain your instructor status?</p>	

Section 2: Prerequisites

It is important to ensure you have met all the prerequisites prior to submitting your ITLS Instructor application. Failure to provide all prerequisites will result in your application not being reviewed. Please ensure you submit your application a minimum of 2 weeks prior to the Instructor course.

- Currently a healthcare provider including PCP, ACP, RN, Physician, or other allied health professional. First Responders and EMRs may be eligible for the Duty to Respond Instructor course only.
- Obtain a minimum of 86% on the written exam at the provider level.
- Receive an 'excellent' on the patient assessment practical exam.
- Attain a written recommendation letter to take an ITLS Instructor course by an ITLS Alberta Advisory Committee member or employer
- Purchase and successfully complete the Instructor Course Online Component which can be found at <http://learn.itrauma.org>. This component can be completed after acceptance into the ITLS Instructor course but **must** be completed prior to the course start date. You will be required to provide proof of this on the day of your in-class instructor course.

To apply:

Please submit the following documents with your application to admin@itlsalberta.com

- Completed ITLS Instructor Application
- Written recommendation letter
- Copy of your current ITLS Provider card

Once all requirements have been met, you will be required to attend the 1-day in-class Instructor course. Upon successful completion of the in-class component, you will be required to be successfully monitored in a 16-hour ITLS provider course within 6 months to receive your ITLS Instructor card.

Applications are reviewed by the ITLS Alberta Board of Directors. Acceptance letters are sent to successful candidates approximately 2 weeks prior to the scheduled Instructor course date.

It is important that you teach a minimum of 3 courses in a 3-year period to remain current. Failure to remain current will result in your ITLS Instructor status becoming inactive.